


**જાહેરનામું . ૫૩૯/૨૦૧૬**

આથી સંબંધકર્તા સર્વેને જાણ કરવામાં આવે છે કે, તા. ૮/૦૧/૨૦૧૬ નાં રોજ નવસારી ખાતે મળેલ સંચાલક મંડળની ચોત્રીસમી બેઠકની કાર્યનોંધના મુદ્દા નંબર ૩૪.૨૨થી નીચેની વિગતે ઠરાવ કરેલ છે.

આ મુદ્દા અંગે સંચાલક મંડળના તમામ સભ્યશ્રીઓએ લંબાણપૂર્વક ચર્ચા કરી અને ચર્ચાને અંતે એવું નક્કી કરવામાં આવ્યું કે, રાજ્યની અન્ય કૃષિ યુનિવર્સિટીઓમાં આ બાબતે જે પ્રમાણે અમલ કરવામાં આવે છે તે મુજબ નવસારી કૃષિ યુનિવર્સિટીમાં પણ અમલ કરવા નીચે મુજબનો ઠરાવ પસાર કરવામાં આવે છે અને આ બાબતે ભવિષ્યમાં પણ ભારતીય કૃષિ અનુસંધાન પરિષદ દ્વારા જે સુધારા વધારા કરવામાં આવે તે પણ યુનિવર્સિટીમાં આપોઆપ લાગુ પાડવા.

“It is hereby resolved to accord approval to the selection committee, revised rates, eligibility criteria, terms and conditions and evaluation criteria as per appendix-34.22 (1) for the recruitment of RA/SRF in Plan/ICAR/Other Agency projects at NAU, Navsari.”

જા.નં.નકૃયુ/સંનિ/ RA-SRF / ૮૧૬ - ૫૦ / ૨૦૧૬  
તા. ૨૯/૦૧/૨૦૧૬

  
**સંશોધન નિયામક  
નવસારી કૃષિ યુનિવર્સિટી  
નવસારી- ૩૯૬ ૪૫૦**

**નકલ સવિનય રવાના :**

૧. સંચાલક મંડળના તમામ સભ્યશ્રીઓ તરફ
૨. કુલસચિવ વિભાગની બોર્ડ ઓફ મેનેજમેન્ટ શાખા તરફ (૫ નકલમાં)
૩. કુલપતિશ્રીના રહસ્ય સચિવ શ્રી, નવસારી કૃષિ યુનિવર્સિટી
૪. કુલસચિવશ્રીના રહસ્ય સચિવ શ્રી, નવસારી કૃષિ યુનિવર્સિટી નવસારી.
૫. યુનિવર્સિટીના તમામ અધિકારીશ્રીઓ તરફ
૬. તમામ ડીનશ્રીઓ તરફ
૭. જાહેરનામા ફાઈલ



# Appendix - 34.22(1)

## **Guidelines for Recruitments of RA/SRF at NAU, Navsari**

### **1. Selection Committee: (As per Minutes of Meeting held on 17/11/2015)**

No	Details of Committee	
1	Director of Research and Dean PGS	Chairman
2	Dean of respective faculty	Member
3	PI/Co-PI of the scheme	Member
4	HoD of the respective subject/ Unit Head of concerned scheme	Member
5	A. Representative of ICAR Institute (only for ICAR schemes) B. Professor of Research scientist of same faculty (for plan scheme)	Member
6	Registrar/ Assistant Registrar/ AO/AAO of the concerned Office	Member Secretary

### **2. Revised rates of emoluments and Eligibility for RA/SRF:**

Read: 1. OM F.No. Edn./6/27/2014/HRD dated 1<sup>st</sup> July, 2015 and

2. OM regarding clarification of revised rates F. No. Edn./6/27/2014/HRD dated

13<sup>th</sup> July, 2015) 3. F. No. AgrilEdn.6/27/2014/HRD dated 9.10.2015

<b>A. Senior Research Fellow</b>			
SNo.	Eligibility*	Existing Rates	Revised Rates**
1.	Ph.D. in relevant subject <u>or</u>	Rs. 16000/-per month for 1 <sup>st</sup> and 2 <sup>nd</sup> Year and	Rs. 25000/-per month for 1 <sup>st</sup> and 2 <sup>nd</sup> Year &
2.	Master degree in relevant subject with 4/5years Bachelors degree <u>or</u>		
3.	Candidates having Master degree in Basic Sciences with 3 years Bachelor's degree with 2 years Master's degree should have NET qualification and 2 years Research experience.	Rs. 18000/- per month for 3 <sup>rd</sup> Year	Rs. 28000/- per month for 3 <sup>rd</sup> Year
<b>B. Research Associate</b>			
SNo.	Eligibility*	Existing Rates	Revised Rates**
1	Master degree in relevant subject with 4/5years Bachelors degree having 1 <sup>st</sup> division or 60% marks or equivalent OGPA with at least 2 years of research experience of Fellowship/ Associateship/ Trainings/ other engagements <u>or</u>  Candidates having Master degree in Basic Sciences with 3 years Bachelor's degree with 2 years Master's degree should have NET qualification 2 years Research experience	Rs. 23000/- per month	Rs. 38000/- per month
2	Ph.D. in relevant subject		
		Rs. 24000/-per month	Rs. 40000/-per month



\* For detail guidelines please refer ICAR guidelines/circulars viz; 1. OM F.No. Edn./6/27/2014/HRD dated 1<sup>st</sup> July, 2015, 2. OM regarding clarification of revised rates F. No. Edn./6/27/2014/HRD dated 13<sup>th</sup> July, 2015) and 3. F. No. AgrilEdn.6/27/2014/HRD dated 9.10.2015 regarding the clarification on guidelines.

\*\*Subject to prior approval from competent authority and provision of payment of revised rates of emolument in budget.

**3. Undertaking to be submitted by the Non-eligible working candidates:**

Working RAs and SRFs, who do not fulfill the revised criteria and are interested to continue to work as per the prevailing rates of emoluments have to give a written undertaking on Notarized Non-Judicial stamp paper worth Rs. 100.00, as per the below proforma:

**Undertaking to be submitted by the Non-eligible working candidates**

I, Mr./Ms./Dr. \_\_\_\_\_  
working as RA/SRF in the scheme \_\_\_\_\_  
at \_\_\_\_\_,  
hereby declare that I am not eligible for the revised rates of emoluments of RAs and SRF as per the revised guidelines/circulars issued by ICAR.

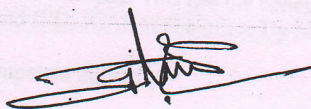
Hence, I am ready to work as per the prevailing rates of emoluments and assure that I'll not claim for revised rates in future and will abide the rules and regulations of recruitment of RAs/SRFs.

Navsari

Date:

Name:

(Signature)







भारतीय कृषि अनुसंधान परिषद  
Indian Council of Agricultural Research  
(कृषि शिक्षा विभाग)

(Agril. Education Division)

कृषि अनुसंधान भवन-II, नई दिल्ली-110012

Krishi Anusandhan Bhawan-II, Pusa, New Delhi-110012

Telefax: (o) 25848033, Email: kanhalya.icar@nic.in

Website: www.icar.org.in

F.No. Edn./6/27/2014/HRD

Dated 1<sup>st</sup> July, 2015

### OFFICE MEMORANDUM

Sub.: Revised rates of emoluments for Senior Research Fellow (SRF) and Research Associates (RA) working in the ICAR funded schemes-reg.


Reference is invited to ICAR Office Memorandum No. 15(1)/2010-A&P (Edn.) dated 26<sup>th</sup> October, 2010, vide which emoluments payable to SRF and RA working in the ICAR funded schemes under operation in various host institutions were notified. The matter has been further considered by the Council and it has been decided to revise these emoluments as under:

A. Senior Research Fellows working in Research Schemes funded by ICAR			
Sl. No.	Category	Existing Rates	Revised Rates
1.	Post Graduate in subjects other than Veterinary Science	Rs. 16,000/-per month for 1 <sup>st</sup> and 2 <sup>nd</sup> year	Rs. 25,000/Per month for 1 <sup>st</sup> and 2 <sup>nd</sup> year
2.	Post Graduate in Veterinary Science	Rs. 18,000/-per month for 3 <sup>rd</sup> year Rs. 18,000/-per month for 1 <sup>st</sup> and 2 <sup>nd</sup> year Rs. 20,000/-per month for 3 <sup>rd</sup> year	Rs. 28,000/- per month for 3 <sup>rd</sup> year
B. Research Associates working in Research Schemes funded by ICAR			
3.	Master Degree Holders	Rs. 23,000/-per month	Rs. 38,000 per month
4.	Doctoral Degree Holders	Rs. 24,000/-per month	Rs. 40,000 per month

The other terms and conditions in the guidelines for SRFs & RAs working in ICAR Schemes shall remain the same as notified vide F.No. 2-9/2012-HRD dated 25<sup>th</sup> April, 2014.

The revised rates will be effective from 01.10.2014. The additional expenditure on this account will be met from the sanctioned budget grant of the respective schemes. This has the concurrence of MoF (DoF) vide their (1) No. 96852/E.III(A)/2015 dated June 15, 2015 and IFD, ICAR vide e-office Dy No. 7460/2015.

The issues with the approval of the competent authority.

  
(Kanhatya Chaudhary)  
Deputy Secretary (Agril. Edn.)

#### Distribution:

1. Vice Chancellors of all the State Agricultural Universities.
2. Directors of all the ICAR Institutes/Project Directors/Project Coordinators.
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6. Director (Finance).
7. Sr. Finance & Accounts Officer, Agril. Education Division, ICAR.
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9. All Officers/Sections of ICAR, Krishi Bhawan/KAB-I/KAB-II/ASRB/NAEP.
10. M&I Unit, KB & ISO, DKMA for uploading the same on the ICAR website.







INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI ANUSANDHAN BHAWAN-II, PUSA,  
NEW DELHI - 110012  
(AGRICULTURAL EDUCATION DIVISION)

F.No. Edn./6/27/2014/HRD

Dated the 13<sup>th</sup> July, 2015

**OFFICE MEMORANDUM**

**Sub:** Revised rates of emoluments for Senior Research Fellow (SRF) and Research Associates (RA) working in the ICAR funded schemes - clarification reg.

In continuation to the Office Memorandum of even No. dated 1<sup>st</sup> July, 2015 on the subject cited above, it is clarified that the eligibility for availing revised rates of emoluments for SRFs and RAs working in ICAR funded schemes shall be as under:

**RESEARCH ASSOCIATES (RAs)**

With Doctoral Degree: Ph.D in the relevant subject. OR


With Master's Degree: Master's degree in the relevant subject with 4 years / 6 years of Bachelor's degree having 1<sup>st</sup> division or 60% marks or equivalent overall grade point average, with at least two years of research experience as evidenced from Fellowship/ Associateship/Training/other engagements as circulated vide F.No. 2-9/2012-HRD dated 25.04.2014.

**SENIOR RESEARCH FELLOWS**

Master's Degree in the relevant subject with 4 years / 5 years of Bachelor's degree. Candidates having post graduate degree in Basic Sciences with 3 years Bachelor's degree and 2 years Master's degree should have NET qualification as mentioned in the OM SR/SG/Z-09/2012 of DST dated 21.10.2014 (copy attached).

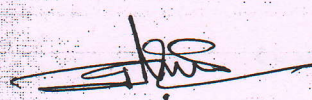
Other terms and conditions enunciated in guidelines for SRF and RAs working in ICAR funded scheme shall remain the same.

This issues with the approval of the Competent Authority.

  
(Roja Sethumadhavan)  
Dy. Secretary (Agril. Edn.)

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	<p style="text-align: center;">भारतीय कृषि अनुसंधान परिषद  <b>Indian Council of Agricultural Research</b>          (कृषि शिक्षा विभाग)  <b>(Agricultural Education Division)</b>          कृषि अनुसंधान भवन-II, पुरा,          New Delhi-110012  <b>Phone: (o) 25848033, Website: www.icar.org.in</b></p>
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F. No. Agril Edn. 6/27/2014-HRD

Dated the 9<sup>th</sup> October, 2015

**OFFICE MEMORANDUM**

**Subject : Revision in the guidelines for Sr. Research Fellowsh and Research Associates working In. the ICAR schemes-reg.**

In continuation of this office OM of even number dated 13<sup>th</sup> July, 2015 on the subject cited above, the following clarifications are made :

- i. The candidates having degrees in the relevant subject only need to be considered as per the prescribed qualifications as enumerated in the ICAR letter No. 2-9/2012-HRD and OM's dated 1<sup>st</sup> July, 2015 & 13<sup>th</sup> July, 2015 for the positions of RA/SRF.
- ii. The Ph.D. degree holders are eligible for both RAs/SRFs.
- iii. The Master's degree holders with the integrated degrees like B.Tech. & M.Tech. (5 years) are eligible for revised emoluments of RAs/SRF.
- iv. Graduates with three years Bachelor's degree, who have acquired professional Master's degree (3 years) like M.Sc.(Ag.), Masters in Computer Applications, M.Tech., etc., are eligible for revised emoluments of RA/SRF.
- v. Candidates having Master's degree in Basic Sciences and have qualified NET and have 02 years research experience are eligible to apply for RA/SRF at revised rates of emoluments.
- vi. As regards, NET examination, any national level examination conducted by the Central Govt. Departments/agencies for admission to Ph.D. programme are considered as NET for the purpose of RA/SRF. The following are some of the NET examinations:
  - o CSIR-CSIR-UGC National Eligibility Test
  - o MHRD-Graduate Aptitude Test in Engineering admission.
  - o DBT-Biotechnology Eligibility Test & Test conducted in Bioinformatics by Bioinformatics National Consortium.
  - o DAE-JEST & JGEEBILS, NBHM
  - o ICMR-JRF Entrance Examination
  - o ICAR-Test conducted by ICAR for admission to Ph.D. programme.
  - o DoP-GPAT

(Contd. - 2) -

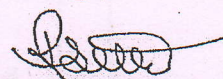




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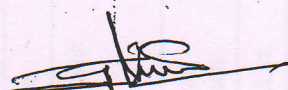
- vii. The OM is applicable to researchers (JRF, SRF and RA) working in all types of institutions-academic (colleges, universities including Deemed universities both public funded and private funded, Institutes of National importance), national laboratories and NGOs, etc.
- viii. The fellows working in DST (including SERB) and DBT projects can be paid the enhanced fellowship from the available project grants from October, 2014 onwards by the implementing institutions, provided the fellows satisfy the requirements.
- ix. The existing RA/SRF who do not qualify for the revised emoluments as per the revised eligibility criteria shall continue to get old rates (pre-revised) till the end of the project/expiry of their tenure, whichever is earlier.
- x. Eligibility conditions as stipulated in OM dated 13<sup>th</sup> July, 2015 need to be adhered to for recruitment of RA/SRF made to the ICAR funded projects on or after 13<sup>th</sup> July, 2015. However, for posts advertised before 13<sup>th</sup> July, 2015, old guidelines and pre-revised emoluments may apply till the end of the projects/expiry of the tenure whichever is earlier.
- xi. The tenure of RA/SRF is co-terminus with the duration of the project/scheme or for a fixed tenure as prescribed by the Competent Authority of the project or scheme.

All are requested to take appropriate action accordingly.

  
(Roja Sethumadhavan)  
Deputy Secretary (Agril. Edn.)  
TeleFax No. 25848033

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**Evaluation criteria for the candidates who appeared for the interview of Senior Research Fellow and Research Associate**

Educational qualification (38 marks)							Other qualification (22 marks)					Interview (40 marks)	
B.Sc.			M.Sc.				Ph.D.	Experience (2 years)	Publications	NET and equivalent	Award/Prize/ Achievements		Other activities
Pass Class	Second Class	First Class	First Class with Distinction	Pass Class	Second Class	First Class with Distinction							
08	10	12	14	10	12	14	16	08	06	02	03		

Experience	: 4 marks per each year of research experience.
Publication	: 2 marks each of research paper, book chapter or book published, 0.5 mark each of training, seminar/workshop attended or abstract published.
NET equivalent	: MHRD-Graduate Aptitude Test in Engineering admission, DBT-Biotechnology Eligibility Test and Test conducted in Bioinformatics by Bioinformatics National Consortium, ICMR-JRF Entrance Examination, ICAR Test conducted by ICAR for admission to Ph.D. programme, DBT-QPAT, State Eligibility Test.
Award/Prize/Achievements	: 2 marks each for award, technology developed, project handled, patent.
Other activities	: 1 mark each for NOC, NSS, Computer, Cultural activities, sports etc.





**TERMS & CONDITIONS**

1. The appointment is on purely temporary and contractual basis with effect from joining the duties. The period of contract shall begin from the date of the joining the project and on completion of the project.
  2. The continuation of the contract will be co-terminus with the project depending on the satisfactory progress and availability of the budget. However, the appointment can be terminated at any time if his/her work is not found satisfactory or on any administrative ground without assigning any reason.
  3. In case he/she wishes to leave project/contract before the expiry of the project/ scheme, he/she shall have to give one month's notice or in lieu of notice he/she shall have to pay one month's pay to the university. However, he/she shall not leave the contract without approval of the project incharge.
  4. If he/she leave his/her assignment without permission, he/she will not be entitled to amount due to him/her on that day.
  5. He/she shall devote whole time to the assignment given to him/her and shall not be allowed to accept or hold another appointment, paid or otherwise, during that period.
  6. Research Associate/ Senior Research Fellow shall not be allowed for higher study.
  7. The work done during the contract period by him/her will be the property of Navsari Agricultural University and he/ she shall have no control or rights whatsoever on the same under intellectual property rights, patent rights or any other similar right or on prize, award etc. However, in case he/she has done some research work, his/her name can accordingly be acknowledged/ included suitably in the research paper.
  8. The Navsari Agricultural University holds no responsibility for his/her regularization/ appointment by absorption or otherwise against any regular posts in the university on termination of the project.
  9. He/she shall have to undertake travel to various places in connection to the project activities as and when asked by the project incharge. Refusal to do so shall lead to termination of the contract. However, he/she will be paid allowances as determined by the authority.
  10. He/She shall settle his entire claim within one year of leaving the scheme/project. The Navsari Agricultural University will not entertain any claim thereafter.
  11. He/She shall join the project within 15 days of issue of the order, failing which the order will be treated as cancelled.
  12. He/She shall not be entitled to claim any travelling allowances for the journey to join the post.
  13. He/She is entitled for 12 casual leave and 2 restricted holidays leave only with no other leave as applicable to the NAU employees.
  14. The NAU reserve right to amend these terms and condition at any point of time which will be acceptable to appointee.
- I agree with all the above conditions

Signature Name of the candidate (in full)  
( )

Before me,  
Signature of Project in-charge

Date:  
Place: Navsari

Director of Research & Dean PGS  
NAU, Navsari



### Procedure for filling the post of Senior Research Fellow/ Research Associate

1. Permission of filling the post of Senior Research Fellow/ Research Associate should be taken through proper channel from the competent officer

The following information must be included in the letter: (1) Name of project (2) Type of project (3) Project sanctioning order and date (4) Total sanctioned contractual post (5) vacant post (6) Project period

2. Forming the selection committee with the permission of competent officer through note

Following information must be mentioned in the note: (1) Name of committee members as per NAU guidelines (2) Date, time and place of the walk-in- interview (3) Draft of the advertisement

3. Following statement/proforma should be prepared

- (1) Academic evaluation of candidates appeared for the interview of\_\_
- (2) Comparative performance of candidates appeared in Interview for the post of\_\_
- (3) Comprehensive performance of candidates appeared in the Interview for the post of\_\_
- (4) Committee for Conducting Interview for the post of\_\_
- (5) List of candidate remain present for interview of\_\_
- (6) Proceeding

4. The Project In charge should take the permission on bases of the recommendation of the selection committee from the competent officer and then after give office order to the selected candidate as per the attached proforma.
5. Further, the Project In charge can issue the office order to the candidate who was next to the selected candidate in the merit list, if the selected candidate could not join the duty or left in between. However, PI has to take the prior permission from competent officer to do so.
6. Merit list should be valid for one year

